## MINUTES DRAFT

## OF THE FOULNESS ISLAND PARISH COUNCIL (FIPC)

## HELD AT THE LODGE FARM STAFF PREMISES, FOULNESS ISLAND

(Courtesy of the Belton Bros Ltd)

## ON WEDNESDAY 4th DECEMBER 2024.

## 61 24-25 To Record the Members and Public Present: 7.oo pm

Councillor: (Chairman) Mrs E Pitts,

Parish Councillors: Mr G Bickford, Mrs F Giles and Mr A Holyland.

Essex & Ward Councillor: Apology

Ward Councillors: None.

QinetiQ representative: Ms N Uden apology.

Members of the Public: Mr and Mrs P Carr.

The Parish Clerk: Mr B Summerfield.

**62 24-25**  **Chairman’s Comments:**

The Chairman welcomed all Councillors and the public to the meeting.

**63 24-25**  **Apologies and reasons for absence:**

i To be received by the Clerk only in person via: email, letter and telephone.

ii Acceptance of the reasons for FI Councillors absence: None.

iii QinetiQ representative: Ms N Uden.

vi Ward/Essex Councillor: Mr M Steptoe.

**64 24-25**  **Declarations of Interests:**

i To receive all declarations of interests: None.

ii The Chairman reminds Councillors to declare any further interests as they became evident to them,

during the progress of the meeting.

**65 24-25**  **Foulness Island Public Forum:** (5 Minutes per person with a Maximum of 15 minutes).

Councillors, Guests, visiting Ward/County Councillors and questions/statements from members of the public.

FI Highways Poor patching and lack of maintenance – write to MP.

**66 24-25 The Minutes of the Meeting of the 16th October 2024.**

The Minutes were Resolved agreed.

Proposed by Councillors: Mrs F Giles seconded by Mr A Holyland and agreed by all.

The Chairman duly signed the Minutes as a correct record.

**67 24-25**  **Matters arising from the Minutes: (not on the Agenda)**

Item: None.

**68 24-25**  **Planning consultations:**

i Application no 24/00……../FUL None.

**69 24-25 Finance: the PRECEPT**

i The Precept for 2025-2026 was discussed in depth and at length.

ii The PRECEPT demand on the Rochford District Council for 2025-2026 will be £4,640-00.

**70 24-25**  **Finance:**

I The FIPC Financial and Co-op Bank Statements ending 4th December 2024 were recorded.

ii The above financial statement balances to be agreed by Councillors Mrs E Pitts. and Mrs F Giles.

I The Clerk’s invoice for Office use 2023-24 @ £117-51 was recorded.

I The invoice for Fuel use 2023-24 @ £103-96 was recorded.

I The Gov/EALC Announcement re: \*NEW\* NALC Pay Scales 2024-25 was recorded.

I The increase of the Clerk’s monthly nett salary to £184-32, as from 1st January 2025 was recorded.

I The January 2025 payment re: the Clerk’s 9 months back pay from April 2024 @ £66-96 was recorded.

I The transfer payment to: B Summerfield re: December Salary @ £178-37 was recorded.

I The transfer payment to: Cllr: Mrs E Pitts re: the Remembrance Wreath @ £20-00 was recorded..

x To agree the transfer payment to: the DIO re: Churchend recreation Area @ £10-00 was recorded.

I The transfer payment to: B Summerfield/IJTDirect re: Printing ink @ £37-49 was recorded.

I The invoice from Cllr: Mr A Holyland re: mower fuel, was deleted.

I The Foulness Island Parish Council Co-operative Bank accounts:

1) Business Account Balance: 16/10/2024 £ 822-89.

CREDITS: None.

DEBITS: None.

Business Account Balance: 04/12/2024 £ 822-89.

2) Community Direct Plus Account Balance: 16/10/2024 £2,386-11.

CREDITS:

Bacs payment Burial plot £380-00.

Transfer B Summerfield. - Salary Contra £ 44-59

.………………. £ 424-59.

SUB: £2,810-70

DEBITS:

01/11/24 B Summerfield. (Clerk’s Salary November 24) £ 178-37.

04/11/24 B Summerfield. (Clerk’s Salary Nov 24) Contra £ 44-59.

02/12/24 B Summerfield. (Clerk’s Salary December 24 ) £ 178-37.

02/12/24 DIO 1179739 Churchend Recreation Area £ 10-00.

02/12/24 Mrs E Pitts Remembrance wreath £ 20-00.

02/12/24 B Summerfield/IJTDirect Ltd Printer Ink £ 37-49

………… £ 468-82.

Community Direct Plus Account Balance: 04/12/2024 £2,341-88.

I The above copies of receipts of income, payments and transfers were ratified by the Council and

co-signed by two councillors.

I Resolved all ratified Credits and Payments, auditing/financial statements, donations, receipts and

Bank transfers.

Proposed by Councillors: Mrs E Pitts seconded by Mrs F Giles and agreed by all.

**71 24-25 Correspondence:**

i The QQ ‘Foulness Residents’ Updates: November 2024 w ere recorded.

i The ‘Foulness Island Newsletter’ of November/December 2024 w ere recorded.

iii The Clerk’s report re: Bus shelter bins with lids. @ £120 each plus 48 carriage – Ask Mike for Funding source

iv The printed publications and General Information received by the Clerk are available on demand.

**72 24-25 The Parish Council Burial Ground:**

i The Burial ground hedge was discussed at length . A decision for 2025 next meeting re: 5 foot or trim

i A Hedge grant Ask Mike for Funding source

i Rresearch from the Grave requests:

i the FI Burial Ground Statement issued to any new enquiry reveals

Quote: 3 items

ii request for a memorial plaque on a Walnut tree will not be granted as a precedent is already in place

disallowing memorials of any sought except for Grave stones.

i The War Graves Commission/Chelmsford Diocese paperwork to Councillor Mrs F Giles.

**73 24-25 Streetlights:**

Councillor reports: None.

**74 24-25 Highways:**

Councillors reports: As above.

**75 24-25 Website:**

i The Clerk will be updating the Website to bring it to a readable and usable condition.

ii The website to be further updated with the inclusion of this meetings’ information.

**76 24-25 Next Agenda Items from Councillors:** *for the next Agenda and exchange of information only.*

Items: None.

**77 24-25 The next Foulness Island Parish Council Meeting:**

**Agreed: WEDNESDAY 5th FEBRUARY 2025.**

**There being no further business the Chairman closed the meeting at 7.58 pm.**

**DRAFT 2024. B. Summerfield, (Foulness Island Parish Council Clerk/RFO)**